MEMORANDUM OF UNDERSTANDING 

BETWEEN THE HEALTH AND NUTRITION DEVELOPMENT SOCIETY AND LEGAL RIGHTS FORUM

1. Introduction

This Memorandum of Understanding (MOU) is entered on the day and date affirmed hereunder, between the Health and Nutrition Development Society (hereinafter referred to as HANDS) and Legal Rights Forum (hereinafter to refer as LRF).

M/S HANDS is a registered, tax exempted, PCP Certified, European Union accredited, IUCN and HAP registered Not for Profit Organization working since 1979 with its key programs health, education, poverty alleviation and cross cutting programs of Social Mobilization, Gender, Human & Institutional Development, Disaster Management, Information & Communication, Monitoring Evaluation & Research, Resource Mobilization and Social Marketing.

WHEREAS, HANDS having its office located at plot no 158 M-9, Karachi Hyderabad Motorway Gadap. Through its Chief Executive Director Dr. Shaikh Tanveer Ahmed (Hereinafter referred to as CE).

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M/S LRF is a national platform of rights based organization, law firms, individual legal professionals, educationists and development sector experts who are committed to struggle for a democratic, just, educated, peaceful and inclusive society wherein all citizen especially children, youth, women, girls, special persons and minorities may live with self-respect and dignity. LRF is working nationwide since 2007 and is registered under the Societies Registration Act 1860. The rationale behind the inception of LRF is to invest in development sector for strengthening “The Rule of Law” and “Good Governance”. LRF is working towards highlighting anomalies in the prevailing discriminatory legal framework; and contributing towards mitigating the gaps and prevalent discriminations in the legal system of Pakistan.

WHEREAS, LRF having its office located at 31-C, Mezzanine Floor, Old Sunset Boulevard Phase-II, DHA, Karachi through its Executive Director Mr. Muhammad Tahir Iqbal Malik (Hereinafter referred to as ED).
2. SCOPE OF SERVICES

Milestones/deliverables: Following are the deliverables for LRF up to HANDS required quality.

- LRF will provide soft and hard copies (08) of manuals on Local rights and Tax for staff and focal persons training by 3rd Dec. 2017
- LRF will conduct two days Training as resource person on local rights and tax by 1st week of Dec. 2017
- LRF will provide Training’s report to HANDS by 3rd week of Dec, 2017
- LRF will be responsible for conduction of sessions regarding Taxations, local rights and existing laws like CRC and women laws in the communities in Nov. and Dec. 2017
- LRF will provide summative report to HANDS on desk review of policies by 20th Dec. 2017.
- All correspondence regarding implementing of this Memorandum of Understanding will be addressed to the nominated officers from HANDS and from LRF.

Confidentiality:

- The existence, nature, terms and conditions of this Agreement are strictly confidential and shall not be disclosed by either party in any manner or form, directly or indirectly, to any person or entity under any circumstances. Further, either party shall not discuss, comment upon, disparage, or disclose any information, in any manner or form, directly or indirectly, to any person or entity, about:
  - (1) the other party;
  - (2) other party’s officers, directors, agents, representatives;
  - (3) any aspect of other party’s operations with regard to either party’s involvement with the other party’s work; and
  - (4) either party shall not assist, or cooperate with, any other person or entity in committing any act which, if committed by either party, would constitute a violation of this section.

Any violation of this section shall be deemed a material breach of this agreement by either party.

Save any disclosure, made by either party compelled by an Order of a Court of Law, a Statutory or Regulatory Body, or any law for the time being in force shall not be construed a material breach.
3. HANDS Responsibility:
HANDS will provide project documents to LRF to initiate the process.

4. Remuneration & Privileges:
- HANDS will Provide Rs. 100000 for desk review and development of Material.
- HANDS will provide Rs. 50,000/= for Manual development on right based approach.
- HANDS will provide Rs. 5000/= per day training charges as trainer
- HANDS will Provide Rs. 3000/= of each session at community level, total 05 sessions will be conducted.

5. Mode of Payment
The payment shall be made through cross cheque or transferring online to the Consultant account. One lakh rupees will be provided as advance at the time of agreement signing and remaining Rs. 75000 will be given after the handing over of the IE material and training material on above mentioned deliverables as per HANDS management required quality.

6. Duration:
This Memorandum of Understanding will come into effect on 20th Nov. to 30th Dec. 2017. This partnership will be renewed upon the mutual consent in writing of the parties, on the same terms and conditions or modified as mutually agreed by the Parties.

7. Termination:
This Memorandum of Understanding may be terminated by either party before completion of the Partnership or by giving (30) days written notice to the other party.

Dr. Sheikh Tanveer Ahmed  
Chief Executive  
HANDS

Mr. Malik Tahir Iqbal  
Legal Rights Forum  
Date .........................