Terms of References (ToRs)
Child Protection - Child Rights Situation Analysis (CRSA)
of District Jacobabad, Sindh

1. Introduction & Background

Legal Rights Forum (LRF) is a registered not-for-profit organization that envisions a democratic, just, peaceful and inclusive society wherein all citizens especially women, children, and marginalized communities should live with equal protection of law, self-respect and dignity. LRF is an advocacy organisation working for strengthening of the rule of law, protecting rights of vulnerable and improving access to justice for women and children across Sindh, Pakistan.

LRF is implementing a three year programme on Child Protection Strengthening in district Jacobabad. The overall objective of programme is to ensure that “Protection mechanisms (institutional and community based) are in place to prevent and respond to the violence against children in all settings”. The programme focuses on interventions to

1. The protection of Children on the Move (street children)
2. Protection of children from Physical and Humiliating Punishment and early forced and child marriages
3. Establishing and strengthening child protection systems to prevent and respond to the violations of child rights in general and child protection in particular.

LRF has established Child Protection Unit (CPU) in Jacobabad with the collaboration of Sindh Child Protection Authority, Government of Sindh under its Child Protection Strengthening project which aims on strengthening child protection referral mechanism in Jacobabad district.

This CRSA will help the LRF understand the extent to which children’s rights in Sindh are being realized or violated respectively; the root causes to rights violations; identify the duty bearers and their roles; identify gaps in provisions; analyze civil society; and other actors as well as other internal and external factors that may help or hinder the realization of children’s rights.

2. Purpose of the Assignment

The expected child right situation analysis will focus on assessing the civil society environment in district Jacobabad, Sindh; identifying CSOs and movements that exist and are engaged in the promotion and protection of child rights in Jacobabad including what are their strengths and weaknesses; what are the challenges and the opportunities to strengthen them to become key actors on child rights for improved child rights governance structure of district Jacobabad, Sindh; implementation of laws at district level, the process and practice of budget allocation and spending for child rights etc. The consultant will;
• Systematically document and analyse the nature and scale of child protection issues in district Jacobabad, Sindh.
• Review existing data and collect primary data (including from children and communities).
• Produce trends in, and causes of, child protection issues, the key stakeholders involved, and the policies, programmes and services already in place to prevent and respond to them at the district Jacobabad level.
• Enable organizations to understand the extent to which girls and boy’s protection rights are being violated or realised and analyse the obstacles as well as enablers to their realisation at district level.

3. Scope of the Assignment

The assignment will focus on the district Jacobabad and the design and contents of a child protection situation analysis should be based on:
1) A child rights framework
2) Objectives of the SIDA funded Programme on Child Protection & Child Rights Governance

4. Child Rights Framework

The focus for the child protection situation analysis should be consideration of children’s protection rights as established in the Convention on the Rights of the Child (UNCRC). To be precise the situational analysis should look at, focus on and explore in depth the Articles 1,2,3,4,6,7,10,12,13,15,19,20,30,32,33,34,36 of CRC.

5. Key questions to address in the situation analysis

The consultant will develop a matrix by mapping below questions with respect to available data, household questionnaire, focus group discussion and Key informant interviews. Based on the above thematic focus (CRC articles and 5 years programme) the situational analysis should broadly respond to the following four questions:

1. What is the nature of the selected child protection issues and which girls and boys are affected by them?
2. What are the immediate and root causes for the lack of fulfilment of these protection rights for girls and boys?
3. What are the strengths and gaps in the child protection system, including among duty bearers, in preventing and responding to these protection issues and fulfilling children’s protection rights?
4. What are other organisations including CRAN as a network doing to address these issues and what is Save the Children’s added value?

6. Methodology

The detailed methodology should be developed by consultant and agreed with SC in light of SCls “Guidelines for Conducting a Child Protection Situation Analysis”. The consultant will use the right-based approach model to conduct the assessment and will submit a technical proposal including assessment methodology including qualitative and quantitative research methods. The process needs to be participatory and should ensure; 1) Partner organization and Child Rights Advocacy Network established
by project are proactively involved in the process and 2) Voices of girls, boys, children with disability are heard and their participation is inclusive i.e. there is a clear focus on reaching and empowering the most deprived and marginalized children are part of the findings and analysis. During the CRSA process, the consultant will collect primary data from district Jacobabad but for secondary data s/he may need to consult stakeholders at provincial or national level.

**Orientation:** After the contract agreement, the consultant will be oriented on objective of the consultancy, methodology and its deliverables.

**Inception report:** The consultant will submit a detailed inception report on how he/she will carry out the consultancy tasks.

**Desk Review:** He/she will visit relevant district departments as per above-mentioned articles, review and analyse the information. The visited departments may include but not limited to aforementioned departments. Gather and review existing data and evidence, documents and reports (in line with areas identified above), analyse existing quantitative datasets, prepare review report and Identify gaps in evidence which need to be filled with new data collection.

**Primary Data:** Develop data collection plan and methodology, including sampling plan and data collection tools, consider ethical and child safeguarding requirements, recruit and train team of data collectors, pilot and refine data collection tools and collect data from the field. Enter quantitative data into database and prepare transcripts and notes for qualitative data, clean and code data, analyse and validate data and prepare report and executive summary

**Draft Report:** Based on primary and secondary data, the consultant will submit a draft report for review and feedback.

**Final Report:** Final Report along with the power point presentation on key findings that can be shared with government and partner agencies and with children and adults

7. **Time Period**

The overall time period of the assignment is 30 working days from date of signing contract. Below is summary of key deliverables and tentative timelines of the activities;

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<tr>
<th>#</th>
<th>Activities</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>1</td>
<td>Contract agreement with the consultant</td>
<td>15 – 11 – 2019</td>
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<tr>
<td>2</td>
<td>Inception meeting</td>
<td>16 – 11 – 2019</td>
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<tr>
<td>3</td>
<td>Data collection and analysis</td>
<td>25 – 11 – 2019</td>
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<tr>
<td>4</td>
<td>Draft report</td>
<td>29 – 11 – 2019</td>
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<tr>
<td>5</td>
<td>Final report (Printable version - hard and soft copies)</td>
<td>05 – 12 – 2019</td>
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8. **Payment mode**

- 20 % after finalization of inception report with methodology and work plan;
- 40 % upon receiving of draft report;
- 40 % upon approval of final report and PowerPoint presentation

NB: taxes will be deducted at source.
9. Eligibility Criteria for Applicants

Master’s degree from H.E.C. recognized institute, in Sociology, Anthropology or any discipline of Social Sciences with at least 5 to 10 year proven experience in conducting similar researches and assignment. Proven experience in conducting thematic C.R.S.A. at provincial/national levels in Pakistan (preferably districts of interior Sindh), is preferable.

Strong understanding of children rights, education and gender issues; understanding of planning and holding surveys at broader level. Familiarity with the national, provincial (Sindh context) education, child protection and development context. Strong technical research skills with a fair background of child rights and child rights programming.

Experience in planning, management, monitoring and analysis with regard to holding similar research assignments within rural/ urban context of Sindh. Candidates with strong research background would be encouraged to apply. Strong interpersonal skills and analytical skills. It may include demonstrated ability to interact effectively in cross-cultural environments, groups and with representatives from different stakeholder groups including civil society and government authorities.

Strong written and oral communication in English.

10. How to Apply

Interested candidates /consulting firms are requested to submit the following documents on the postal / email address given below not later than 11th November, 2019.

**In case of Individual Consultant/s:**
1. Technical proposal containing detailed CV/s and suggested methodology
2. Financial proposal
3. CNIC copy of lead consultant
4. Sample reports from past work (At least 2 reports)

**In case of consulting firms:**
1. Copy of registration certificate and detailed organization profile
2. Copy of NTN and other relevant taxation and network affiliation certificates
3. CV/s of consultants/ personnel to be assigned for the assignment
4. Technical Proposal containing suggested methodology for undertaking CRSA
5. Financial Proposal

11. Address for Submission of Proposals

Legal Rights Forum
Address: 31-C, Mezzanine Floor, Old Sunset Boulevard,
Tel: 021-35388695
Email: info@lrfpk.org